

## **Electoral Review Task & Finish Group**

### **Governance Arrangements**

#### **Reporting Line**

- Reporting to Strategy & Resources Committee

#### **Composition**

- Chairman/Chair : Clive Smitheram
- Size : 8 Members (including Chairman/Chair)
- Representation: Cross party
- Make up: 5 RA, 1 Labour, 1 Liberal, 1 Conservative
- Nomination Process: Nominations by each Party Leader to the Chairman of Strategy & Resources
- Confirmation of Appointment: Chairman/Chair of Strategy & Resources
- Substitutes: Substitutes are not allowed to sit
- Changes to Nominations: Notification to Chairman/ Chair of Strategy & Resources

#### **Period of Operation**

- As required by Strategy & Resources Committee

#### **Terms of Reference**

- a. To oversee the provision of information required by the Local Government Boundary Commission for England (the Commission) in carrying out any Electoral Review of Epsom & Ewell Borough Council, including any consultation arrangements with electors or stakeholders.
- b. The Chairman of the Electoral Task & Finish Group will set the agenda and the procedures for the running and the reporting of the Group.
- c. To update Strategy & Resources Committee on the progress of any Electoral Review.
- d. To make recommendations to Strategy & Resources Committee on proposed submissions to the Commission relating to:

- The total number of councillors on Epsom & Ewell Borough Council ;
- The number and boundaries of electoral Wards within Epsom & Ewell Borough Council;
- The number of councillors to be returned by any electoral Ward;
- The name of any electoral Ward.

- e. To provide such further advice and support as may be requested by the Strategy & Resources Committee related to or impacted by any Electoral Review.
- f. To oversee the provision of information required in carrying out the Polling District and Polling Place Review, including any consultation arrangements with electors or other stakeholders following the outcome of the Electoral Review if necessary.